

## ROVAC TECHNOLOGY COMMITTEE JANUARY 24, 2019 MEETING

Attendees: Lou Battipaglia, Anna Dickerson Lisbeth Becker, Ann Kilby, Anne-Marie Mastroianni, Dorothy Mrowka, Jack Richmond, Elizabeth Santangelo, Julie Watson Jones, and Stuart Wells. Guests: Sue Larson, ROV and Lary Douglas, Election Moderator Windham County.

Lisbeth opened the meeting at 10:00 a.m.

Accept Minutes from July 2018 and December 2018 meetings

**Recommended and approved:** Future meeting minutes to be emailed to the ROVAC Technology Committee members and guest for review within 7 business days. Comments would be provided to Ann Kilby within 7 days. Ann will post minutes to the ROVAC website after the 7 day comment period.

### **CVRS - Virtual Connection & 90 Day Password Change**

- Tom Miano is going to ROVAC County Meetings to discuss future changes in regards to CVRS as it relates to cyber security. He attended January Hartford County Meeting and discussed:
  - o Current status – the Virtual work station process is in the testing stage with Vendor
  - o Implementation is planned for April
  - o Tom Miano is looking for Towns to volunteer for pilot
  - o With the new Virtual Connection, each CVRS ID must be have a unique Email id. This Email ID should be a town email id.
  - o In April, CVRS will link your CVRS ID and your email ID. It will also be tied into PC that is being utilized for CVRS.
  - o The timing out period will be reviewed and lengthened
  - o 90 day password will have a double authentication feature replacing the lock out feature.
  
- The ROVAC Technology members had a lengthy discussion on the Virtual workstation. Here are some concerns:
  - o Some offices the ROV and deputy utilize the same workstation - Would ROV and deputy have the capability to use the same PC with different CVRS IDs and its associate Email ID. Also, there are offices where the ROVS share the same workstation.
  - o For EDR, each person accessing CVRS should have a unique CVRS ID and unique Email ID. Depending on the Town and/or City, this may be a problem.
  - o Recommendation
    - Ask Tom to provide this group with more detailed information on how this process will work. Lisbeth will send an email to Tom for this information.

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- Request Tom Miano should attend the Spring ROVAC Conference to present these enhancements. Lisbeth asked Sue Larson to communicate

### **EMIS (ENR Reporting)**

- Shirley Surgeon of SOTS has contacted Stuart Wells to have a meeting to discuss next enhancements for EMIS.
- The ROVAC Committee Members would like the following enhancements:
  - to have the ability to enter all information from the tabulator tape and provide a balance total which the correct result would be 0. If the result is not 0, it indicates to that the results are incorrect.
  - Enter summary totals by midnight and enter the detail information the next day.
- We would like these changes be implemented for the November election. If these changes are made for November, Stuart Wells offer to provide training session at the Fall Conference.

### **DMV – Next Release**

- Implementation date is 12/2019. DMV is developing in-house.
- Storing DMV IDs in CVRS – SOTS have permission to store the DMV ID in the system. This will help with voter identification and hopefully cut down on creation of duplicates.
- Goal is to get invited back to the discussion table before DMV changes finalized.
- Issues include:
  - Lack of Unit numbers
  - Incorrect towns and streets
  - Lack of former name when name change occurs
  - Party affiliation question on the bottom half of the DMV application that people are signing and not reading.
  - Recommendation – create street drop down list
  - Problems between towns including North Canaan and Canaan; East Haddam and Colchester to name two. Recommendation – use the tax town ID number to increase accuracy.

### **Fixing Duplicates**

- Julie Watson-Jones would like a class on Fixing Duplicates at the conference.

### **Petition Module**

- Should we enhance this module. Elizabeth Santangelo will pursue information and report back to the committee. It was suggested she contact Steve Mason if any enhancement is planned and what it might look like.

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### **CVRS**

- The ROVAC Technology would like to see an automated duplication process performed with CVRS. Merging all voter history which includes name, address, election, and party affiliation. At this time, we will not pursue this enhancement.
- Batch Processing for Canvassing – Ann stated that Steve Mason is testing this enhancement. Ann will contact Steve to find out when this change will be implemented in production.
- Who Voted – changes to report for purposes of converting to Excel and converting all reports to Excel – Ann will contact Steve to obtain the status of this enhancement?
- It was recommended to the SOTS the Town Clerks’ enter the voters who voted absentee and the information is already in CVRS, can we program CVRS to automatically updated the voter information that voter voted absentee. Ann will discuss the possibility of this enhancement. This enhancement needs further research on how the enhancement will be programmed and is not a priority.
- Enhanced the Change Detail Report in the Removal Section – If the new town changes the voter name, we would like the old town to have this information provided in the Removal Section of the Change Detail Report.

### **SOTS Election Calendar**

- Is it possible to convert the calendar into Outlook? It first has to be in excel format.

**Next Meeting:** March 28, 2019 at 10 am. Riverfront Community Center, 300 Welles Street, Glastonbury. Please supply your agenda items to Lisbeth Becker by March 4, 2019.

**Adjournment:** Meeting adjourned at 11:46 a.m. with Ann Marie and Dorothy making the motion.

Sincerely,  
Ann M. Kilby

Secretary