



ROVAC BOARD MEETING MINUTES
July 11, 2019
CROMWELL TOWN HALL

Members Attending: Sue Larsen (S. Windsor), Bonnie Anderson (Cromwell), Tim DeCarlo (Waterbury), Lisbeth Becker (Glastonbury), Anne-Marie Mastroianni (Bethlehem), Dianne Slopak (Norwich) & Mike Wyman (Tolland), Annalisa Stravato (Wilton), Lauren Olson (Ashford)

Ex-Officio Member Attending: None

Non-Voting Board Members Attending: Peter Gostin (New Britain)

Meeting was called to order by President Sue Larsen at 10:02 AM

I. Minutes from last Meeting:

(May 9, 2019)- Minutes were not available for approval.

(June 13, 2019)- Motion to accept the minutes of 6/13/19- P. Gostin/ Second- T. DeCarlo. The motion passed with two abstentions- L. Olson and A. Stravato

II. Treasurer's Report:

Peter G. emailed the Board financial reports that reflect the ROVAC & Conference checkbooks and Judy Beaudreau Fund ending June 1, 2019, as well as Reconciliation of Bank Statements & Conference Summaries, Budget Actuaries.

ROVAC Checkbook in March had a starting balance of \$58,304.15 and with income of \$402.92 and expenses of \$1,708.75, left us a current balance of \$56,998.32

Total outstanding checks: \$250.00 (# 887 – Scholarship Winner.)

Standing Balance: \$57,248.32.

Purchasing Checking Account ending June 1, 2019: Starting Balance of \$1,106.71. No transactions were made so the closing balance is also \$1,106.71.

Judi Beaudreau Scholarship Fund balance ending May 31, 2019: \$3,041.32. There was \$0.12 in interest.

CD's-had a starting balance of \$31,334.71 and with interest earned of \$62.85, the closing balance was \$31,400.53.

There is a plan to change the renewal dates of the CD's so that by the year 2025, we will have one CD a year that expires.

Total cash on hand ending June 1, 2019: \$92,546.76

An explanation was made regarding the purchasing checking account. It is used by the Conference Committee for new equipment that needs to be purchased for conference, as well as purchases for the “after hours” portion of conference.

Request for overview of loss of **\$15,000** on the total budget: lost on the fall conference, made up some on the spring conference. In addition, we spent **\$10,000** for the webmaster, and an additional **\$6,000** for Sullivan and LeShane for media exposure that we agreed to spend; however, those amounts were not budgeted for.

III. County Reports:

- **Fairfield:** No Report Committee people will stay the same.
- **Hartford:** No Report
- **Litchfield:** No Report. The committee list will remain the same.
- **Middlesex:** Bonnie A. reported that the next meeting is scheduled in Haddam for October 2, 2019. Bonnie has sent the committee appointments to Sue Larsen.
- **New Haven:** No Report
- **New London:** Dianne S. reported meeting on June 20th. Discussions were had about the spring and fall conferences. Dianne was able to convince many people to join committees. There was much discussion regarding referenda. There are 10 or 11 new registrars in New London County so Dianne shared the statute with the group. There was also discussion regarding ballot storage. The next meeting will be August 20.
- **Tolland:** No Report
- **Windham:** No Report

IV. Committee Reports:

- **Conference** – No Report. Looking for new members so they can prepare for the upcoming conferences.
- **Education** – No Report. Looking for new members so they can prepare for the upcoming conferences.
- **Technology** – M. Wyman reported that Tolland County added extra people to the Technology Committee over what the bylaws call for.. He would like them on the email list but they will not have voting rights. July 25 is the next meeting.
- **Handbook** – Met with the Credentials committee and handed over the poll worker manual. The manual will now be edited. Congratulations were given to the committee. A request was made for the manual and training to be on powerpoint. It makes it easier especially for the larger

cities. The handbook committee made the manual so it can be taken apart and given to the appropriate poll worker.

- **Legislative** - Tim D. reported that it's official that moderator certification, going forward, is a 4 year term. Anyone certified prior to July 1, will not be grandfathered in. This was the only one of our issues to pass the general assembly.

Also discussed was the proposal for a PR initiative from Sullivan and LeShane. The initiative would allow ROVAC to get information out to the public regarding EDR passed 8pm. This is important, especially in 2020 when big towns and college towns have people in line at 8pm. Results will be delayed until late after the election. The initiative would take place from late summer into February, on television and radio, and letters to the editor. The total cost of the proposal is \$9,000; \$5,500 for the media blitz and \$3,500 for a web update and social media presence.

A motion was made by L. Becker to increase the budget from \$20,000 to \$25,000 for the PR and Lobbying contract. There was no second. A motion to increase the budget from \$20,000 to \$30,000 for the PR and Lobbying contract with Sullivan and LeShane was made by A. Mastroianni and seconded by L. Becker. The motion passed. P. Gostin and L. Olson abstained.

- **Ways & Means – No report**
- **By-Laws – No Report**

V. Other Business:

- L Becker discussed issues with the virtual system. There is a problem with Adobe printing voter letters. The company needs to make the fixes to the system. Hopes to have the issue resolved by 10/15/2019.
- M. Wyman stressed the importance of getting information to voters regarding change of party to be eligible to vote in a new party's primary. The change deadline is 4/28/2020.
- L. Becker noted that the dues notice will go out to ROVAC members on 7/15/2019.
- P. Gostin reminded County Chairs the importance of having new registrars sign in to the portal and update their information. It is in the bylaws that the registrars take care of this, themselves. There are 15 new registrars from January 2019.
- Cyber security incident form from SOTS was emailed to the towns. Did everyone get it? Everyone should join the ISAC advisory group.

VI. New Business:

- A motion to appoint L. Olson as Secretary of the Executive Board was made by L. Becker and seconded by M. Wyman. The motion passed with P. Gostin abstaining.

VII. Adjourn:

Motion to adjourn made by T. DeCarlo and seconded by L. Olson at 11:45 AM.
Motion Approved.

Respectfully Submitted,
Lauren Olson
Secretary