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**ROVAC BOARD MEETING MINUTES  
APRIL 24, 2018  
RED LION HOTEL - CROMWELL**

**Members Attending:** Sue Larsen, Darlene Burrell, Tim DeCarlo, Fred DeCaro, Bill Giesing, Peter Gostin, Bunny Lescoe, Anne-Marie Mastroianni, Kevin McCauley, Chris Prue & Mike Wyman.

**Ex-Officio Member Attending:** Melissa Russell

**Non-Voting Members Attending:** None

**Guests:** None

Meeting was called to order by President Sue Larsen at 4:09 PM

**I. Minutes from last Meeting:** (March 8, 2018)

Bill G moved to accept minutes as amended for March 8, 2018/ Tim D seconded.

Minutes approved.

(2) Abstention(s): Bunny L & Mike W

**II. Treasurer's Report:**

Peter G emailed the Board financial reports that reflect the ROVAC checkbook as of March 1, 2018 had a starting balance of \$74,998.50 and with income of \$24,110.00 and expenses of \$769.00, left us a current balance of \$98,339.50.

Total outstanding checks: \$2,940.00

Check #815 - \$2,500.00 (Crowne Plaza Danbury – Fall Conf. '18), Check #820 - \$220.00 (Town of Ashford – Refund), Check #821 - \$220.00 (Town of Windsor Locks - Refund)

Standing Balance: \$101,279.50.

Judi Beaudreau Scholarship Fund balance: \$846.49.

Conference Checking Account: Starting Balance of \$2,054.05, with Balance Transfers of \$0 and expenses of \$69.92, left a balance of \$1,984.13.

Total assets: \$132,243.05

Additionally, a Financial, CD's & Reconciliation report was handed out and discussed.

A discussion ensued concerning ROVAC and Conference dues owed.

### III. County Reports:

- **Fairfield:** Fred D reported that a meeting will be scheduled prior to June and will cover petitions.
- **Hartford:** Darlene B reported the March meeting was cancelled because of snow and next meeting is June 12, 2018.
- **Litchfield:** Anne-Marie M reported meeting on April 5, 2018 and elected officers and committee members. Next meeting prior to the June 12 “stress test” to discuss the event.
- **Middlesex:** No Report
- **New Haven:** Tim D reported planning a meeting date for late May or early June to elect officers and committee members.
- **New London:** Bill G reported meeting April 19, 2018 and the one prior, had a training session on Excel, good turnout. Discussed upcoming “stress test”. Next meeting in May for election of officers and committee members. Bill will not be running for chair this year and is hopeful that Diane Slopak (Norwich) will accept the nomination.
- **Tolland:** Mike W reported meeting on April 4, 2018. Deputy SOTS Scott Bates and President Sue L were there to answer questions. Ellington Democratic registrar moved out of state and resigned. New registrar is Lois Timms-Ferrara. Andover filled the vacancy for their Democratic Registrar and her name is Linda Derik. Next meeting is scheduled for 1<sup>st</sup> Wednesday in June.
- **Windham:** Bunny L reported meeting held on March 29, 2018. Sue L was there to handle questions and report on legislative agenda, certification & continuing education. Deputy SOTS Scott Bates had to back out from attending. Next meeting is in June to elect officers and committee members

### IV. Committee Reports:

- **Conference:** Chris P reported we are set up for a successful conference. He gave explanation to a request for refund from Rose Mentone (Hamden) for her recent health issues. Chris P motioned to refund to Hamden if she cannot make the conference and Tim D seconded. Motion approved unanimously.  
We have 451 names registered over the 3 days of the conference, resulting in 343 for Wednesday, 307 for Thursday and 364 for Friday. Only 21 towns will not be represented at this conference. Because of increased numbers at conferences, we need to re-consider classroom logistics to accommodate.  
Moving forward with fall conference on September 20 & 21, 2018 at the Crowne Plaza Danbury. Information will be available on the ROVAC website.

Todd Reisel of Coastal Business Technologies presented a demo of the new program that will be interfaced with our website, including registration, dues tracking & membership portal. A registry form will be passed out at registration/check-in tomorrow to be filled in and returned by end of conference in order to update the contact information needs for the program, along with the credit hours from this week. Todd will input that information after the conference and will work with Kevin M (Secretary) and Peter G (Treasurer) to coordinate information and get on board with system for updating. Hope to have up and running for receiving ROVAC dues by June.

- **Education:** Melissa R reported being very pleased with presentations and speakers and with all involved in putting agenda together. SOTS submitted topics only without specific classes for Friday. Thanks to Committee for going over all aspects at length to ensure good classes. Request for input from registrars on what they'd like to see presented in future conferences is encouraged and if any county chairs know of any qualified individuals that would be good presenters, please pass along to Committee. Thanks to Fred D for taking on CVRS class for this week. Fred shared his thoughts on the books he bought by one of our Thursday guest speakers. Discussion ensued. Another speaker, Rob Rock, is the number 2 elections officer in RI and should be very captivating. RI recently adopted state-wide poll books. Committee will be working diligently beginning next week to formulate another great agenda for the fall conference.
- **Technology:** Anne-Marie M reported that any modifications to EMIS is done for the year. Discussion ensued. The next meeting is scheduled for May. Stress Test is scheduled for June 12, 2018.
- **Handbook:** Darlene B reported handbook going along nicely. Test deck has not been addressed to date, but will be working on it. The current version is on the website now, noting where the corrections are located.
- **Legislative:** Tim D reported that with just 2 weeks remaining to session, nothing is moving quickly. Hoping for both of our bills (410 & 430) on the consent to get out of the Senate and the House. The Senate is where we may have some difficulty. If delayed enough, the House may not have enough time to pass before close of session. Many bad bills are stalled. The early voting bill passed the House, but not expected to come out of the Senate. Expected to be re-introduced over the next couple sessions. Primary bill (moving September to August) did not pass, but noted is in its first year of introducing and may have better luck in future sessions. SOTS bills are not moving quickly either. EDR on Primary Day is unlikely, as with redacting the voter list. Early voting bill passed the House, but is not expected to come out of the Senate. The bathroom bill is still alive with compromise language, so may end up passing. Bristol's examples were submitted in Tim's testimony against the bill. Thanks to Committee and lobbyists for the hard work in establishing a much better reputation with the Legislature.
- **Ways & Means:** Sue L shared that county baskets and a 50/50 will again be presented for our fundraising.

**V. Old Business:**

**Scholarships** – Sue L initiated conversation about the Judy Beaudreau Scholarship Fund to finalize decision of awards this year. Discussion ensued. Consensus was to have 3 lottery pick award winners chosen at this year’s annual meeting for \$250 each.

**VI. New Business:**

**Cyber-Security Taskforce** – Sue L explained that she attended this general meeting forum a couple weeks ago. The forum consisted of a diverse group made up of 25 people from IT departments, Homeland Security, SOTS Office & Town Clerks Office. The topic was about coming up with processes to make our election process more secure by maintaining the security and integrity of the CT election system in place. Still in the early stages of vetting ideas to implement. SOTS Merrill has received her security clearance, but Homeland Security is not allowing her to inform us of how the State’s system was affected, as yet.

One of the initial steps that will be implemented soon is to require changing passwords every 90 days for CVRS login.

Smaller groups will be formed to tackle prioritizing how best to appropriate the approximate \$5 million dollars granted the State. Sue L will join the town clerk representative, one of the IT people, Scott Roberts and Tom Miano from SOTS in meeting with the town managers across the state to get a feel for what can be done on a local level.

Tim D shared that his intel explained that we were granted \$5.1 million out of \$380 million nationwide. Since under HAVA rules, no strings attached as to how to utilize funds, so states can use to update equipment or cyber-security. This does have a 5% match clause also. Most likely will be used more for equipment then for security.

Tim D continued that when SOTS Merrill was not in the room, it was shared that there was 21 States that were victims of attempted breeches by the Russians, but were not hacked. They tried to find weaknesses in our protection programs. If this illicit activity was successful, it could have been used in a disruption tactic known as a “Denial of Service” technique. ROVAC can be confident in explaining to the electors of our state that we were (and are) safe from being hacked and that because we use the paper system in our elections, our confidence in its integrity is high.

**VII. Adjourn:**

Motion to adjourn made by Mike W and seconded by Tim D at 5:35 PM.

Motion Approved.

Respectfully Submitted,

Kevin McCauley  
Secretary