Attendees: Lisbeth Becker, Lisa Santangelo, Dorothy Mrowka, Stuart Wells, Anne-Marie Mastroianni, Marla Cowden, Diane Chase, Lou Battipaglia, Jack Richmond, Anna Dickerson, and Ann Kilby. Guests: Sue Larson, President of ROVAC/South Windsor’s ROV; Sue DeCarli, Wethersfield; Camille Mogelnicki of Wethersfield; Mike Wyman, Tolland; and Douglas Lary Election Moderator Windham County;

**Lisbeth opened the meeting at 10 a.m.**

**EMIS Discussion:**

* Who is key person for EMIS: Shirley Surgeon is the ROV point of contact for EMIS. Heather Augeri is involved. Both individuals worked with the vendor PCC.
* There are still problems with EMIS, but we still should utilize the product. There are types of problems, such as:
  + Focusing on Town Clerk and Registrar of Voters;
  + Software code problems
    - (Ie. Unknown votes when calculated rolled up and doubled)
* It was agreed that Lisbeth will send a letter to SOTS asking for a meeting with people representing Town Clerks, Registrar of Voters, SOTS, and PCC to develop a priority list of:
  + Problems with the product
  + Enhancements or improved the efficiency of the process

Marla Cowden and Stuart Wells have been involved in the past and hopefully would continue to be involved as the ROVAC Technology Committee contact.

**SOTS Election Calendar**

How difficult would it be to convert the calendar into the Outlook calendar? Discuss was held, but no action item was taken.

**DMV – Next Phase**

* Lisbeth would like a DMV presentation that was similar to the DMV presentation that was presented at the Hartford County Meeting. Lisbeth did obtain permission to use the PowerPoint slides from Doug who was one of the presenter. The next step is to contact Sharon Krawiecki who is the Hartford County member of the Education Committee.
* Sue Larson and Anne-Marie Mastroianni stated they we not aware of any meeting with DMV. SOTS are very busy.
* We need to get something going especially having the capability for the public see their voter registration information. This capability should also be included in the SOTS on-line voter registration system.
* Anna Dickerson indicated she had a problem where she had a voter who was in “off” status and was moving from her town to other CT Town. She selected “No Action Required” and the record was not sent to the other CT town for registration. Anna contacted Steve Mason and he fixed the problem. We may pursue only to see if this was a one-off issue or a systemic problem.

**Other Discussion Items**

* Viability of CVRS to track voters deleted by Registrars and assigns similar in fashion to those purged as reported in the daily system changes report that then are tracked on the Change Detail Report.
* Request clarification from SOTS use of Electronic Poll Book with paper backup re. Uploading the voter election information into CVRS as inputted on Election Day via the Poll Books.

**Next Meeting:**

Next Meeting is scheduled for January 25, 2018 10: 00 am at Riverfront Community Center, 300 Welles Street, Glastonbury. Please supply your agenda items to Lisbeth Becker by January 12, 2018.

**Meeting adjourned at 12:00 pm.**

Sincerely,

Lisbeth Becker, Chair

Ann M. Kilby, Secretary