

ROVAC TECHNOLOGY COMMITTEE MARCH 28, 2019 MEETING

Attendees: Lou Battipaglia, Lisbeth Becker, Marla Cowden, Ann Kilby, Anne-Marie Mastroianni, Dorothy Mrowka, Elizabeth Santangelo, Julie Watson Jones, and Stuart Wells.
Guests: Ted Bromley, SOTS, Sue Larson, ROV, Thomas Miano, SOTS, Lary Douglas, Election Moderator Windham County, Shirley Surgeon, SOTS, Stephen Watkins, ROV-East Hartford, and Mike Wyman ROV Tolland

Lisbeth opened the meeting at 10:04 a.m.

January 2019 Meeting Minutes: Anne Marie Mastroianni made a motion to accept the minutes and Dorothy Mrowka seconded the motion. All attendees voted in favor of this motion.

CITRIX, the Virtual Work Station

- Tom Miano stated :
 - o the logon procedures will be:
 - o First, you will logon to your workstation (as you do today) with an ID and password.
 - o Second, you will click on an icon on your desktop which is labeled – CT_Registrar (this is CITRIX, the Virtual Workstation). You will enter an ID and password.
 - o Then, you will see the Connecticut Voter Registration System (CVRS) logon screen. You will enter your CVRS ID and password.
(The password stated in the above #2 and #3 will expire within 90 days and a new password will be required. Same guidelines as we have today for CVRS.)
- The pilot is underway. It is being piloted by Glastonbury's ROV office. It appears to be running fine however, there are adjustments underway to accomodate printing modules; specifically the use of the print to 5" by 8" card stock. The next pilot will be for the Town Clerk and South Windsor and Middletown are participating.
- The CITRIX runs under CHROME. This does not affect your PC software or PC operating system.
- The CITRIX system does require installation on your PC. The installed must have administrative rights to the PC to installed this software.
 - o The CITRIX, Virtual is targeted to the workstation not the user. It requires a license for the specific workstation. Each user will be required to have an Email account and it can be a Gmail account.

SOTS will be sending out information about the CITRIX Virtual Workstation and asking each town on how many workstations they will using. When determining how many workstations, consider the following:

1. How many workstations are needed for the Town Clerk's office during the busiest election year?

2. How many workstations are needed by the Registrar of Voters' office during the busiest Election year?
 3. Remember to include the number of workstations needed for EDR.
- Production rollout targeted for completion before the August 2019 Primary.
 - On the ROVAC Web Site under Technology Committee will have more information on this topic.

Log In Procedures – Everyone needs to provide an individual email. Gmail is acceptable.

Disable Save Function For Password – With the Citrix Workstation, the function to save your password will not be available. In other words, you must always enter your CVRS's password.

Petition Module

Elizabeth Santangelo presented her investigation on the Petition Module. A copy of her presentation on the Petition Module is attached.

Elizabeth stated:

- The module is easy to enter information; easy to access the data; search capability is great, and the reports are great.
- There are still minor issues such as:
 1. not a clear definition on what should the start and end date be entered in the petition module;
 2. a process to identify if a voter status has changed, for example they die before the petition has been filed,
 3. when calculating "Required # of Signers a clear definition of "total electors of the active last completed enrollment list of the party",
 4. rejection code needs to be enhanced,
 5. at the beginning of using the Petition Module, we have to entered the "Total # Of Signers" and we start entering the voters who have signed the petition and then we find that we entered the incorrect amount of "Total # of Signers, the System does not provide a method to change the "Total # of Signers".
- Ted Bromley stated the module is Robust and there a few bells and whistle that needs to work on. Unfortunately, right now, any changes or enhancements will be considered by SOTS as low priority based on what other things are happening.

EMIS (ENR Reporting)

- Shirley Surgeon of SOTS, the developers of EMIS and Stuart Wells met to discuss the enhancements that should be in the next release. Tom Miano is also involved in the project management. The focus for the enhancements include
 - o to have the ability to enter all information from the tabulator tape and provide a balance total which the correct result would be 0. If the result is not 0, there is an incorrect entry which would be easily identifiable.
 - o to have the ability to enter summary totals by midnight and enter the detail information the next day.

Batch Processing For Canvassing – Changing Voter Status to Inactive When a CVR Letter Has Not Been Returned Within 30 days

Ted Bromley stated that testing has been completed and the change will be implemented shortly. No exact implementation date has been given. Lisbeth will announce this enhancement at the Spring ROVAC conference.

DMV

- According to Ted Bromley, there are 3 projects underway:
 - 1ST Project – For DMV Tumbleweed process, on the first CVRS screen, CVRS will show all voters who matches the incoming change by Last Name and Date of Birth. For the last name, up to three prior last names will be included. The coding has been made, testing is underway and the enhancements will be implemented into CVRS within several weeks.
 - 2nd Project – On the same screen discussed on the 1st Project (in the above item), the DMV ID will be matched for the incoming change. No implementation date was given.
 - 3rd Project – The next major release where DMV will have a KIOSK for the customer to view their voting information. Implementation date is August 2020. DMV is developing in-house.
- Elizabeth Santangelo stated when a New DMV transaction comes in and the voter signs the registration sheet at the bottom, the voter essentially is confirming that they would like to be an Unaffiliated voter. This is an issue that has arisen in the past and perhaps needs to be addressed again.
- Ted Bromley was asked to consider identifying on the Acceptance Letter "Democratic Party", "Republican Party", "Independent Party" etc. so voters clearly understand they are electing to register with a party. Ted agreed to investigate. Stuart Wells will update status on this change at our next meeting.

CVRS- Wish List

Ted needs to review the wish list and provide a status.

- Who Voted – changes to report for purposes of converting to Excel and converting all reports to Excel – Ann will contact Steve to obtain the status of this enhancement?
- It was recommended to the SOTS that the Town Clerks' data on who has voted by absentee ballot be programmed to automatically update the voter information in CVRS. Ann will discuss the possibility of this enhancement. This enhancement needs further research on how the enhancement will be programmed and is not a priority.
- Enhanced the Change Detail Report in the Removal Section – Have the identifier for the person pulling a record be the Town code. So, for instance, if a town changes a voter name, the voter's former town would know which Town to contact for incorrect pulls. This information would be provided in the Removal Section of the Change Detail Report.

New Business

Memory Cards

SOTS has discussed the status of Memory Cards with UCONN. UCONN reported that the new battery cards are working great. No outstanding issues.

Tabulator

- SOTS has requested LHS to report status on all tabulators
- UCONN stills states that the tabulator is simple technology, it is stable and the tabulator can be used a little longer.
- For replacement and backups, SOTS has purchased tabulators from Maryland and Virginia; and is looking to buy more tabulators from New Hampshire. According to Tom Miano, source of funds is via HAVA money.
- Ted Bromley visited Rhode Island and investigated LHS latest tabulator technology. One major drawback is when a voter over votes and the tabulator rejects the ballot, the voter must immediately correct the over vote. Other voters in line must wait for the voter to correct the over voted ballot.
- Marla Cowden stated we need to think about future needs for the next generation of voting equipment such as homeland security issues and regionalization. Another consideration that the ROV needs to start thinking about is – how many tabulators they will need for early voting and additional polling places that might be required.
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Next Meeting: May 23, 2019 at 10 am. Riverfront Community Center, 300 Welles Street, Glastonbury. Please supply your agenda items to Lisbeth Becker by May 9, 2019.

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Adjournment: Meeting adjourned at 12:00 p.m. with Ann Marie and Dorothy making the motion.

Sincerely,
Ann M. Kilby

Secretary