

ROVAC Board Meeting
October 11, 2018
Newington, CT

President Sue Larsen opened the meeting at 10:03 AM.

Attendance: Sue Larsen, Lou DeCilio, Darlene Burrell, Bonnie Anderson, Mike Wyman, Peter Gostin, Anne-Marie Mastroianni, Dianne Slopak, Bunny Lescoe, Tim Beeble

Sue Larsen asked for a volunteer to record the meeting. Tim Beeble offered to take the minutes.

Minutes Of September 19, 2018

Motion Anne-Marie Mastroianni, seconded by Dianne Slopak to approve the minutes of 9/19/2018.
Motion approved with Peter Gostin abstaining.

Treasurer Report

Peter Gostin reviewed the Treasurer Report that he circulated to the ROVAC Board prior to the meeting and the Report is made a part of these minutes. Peter highlighted the following:

ROVAC received \$1,800 from AP for Primary Reporting,

Notable expenditures in the prior month included \$53,000 to the Danbury Crown Plaza for the conference, plus a payment to our lobbyist, Sullivan & LeShane.

The Bank Balance is \$66,253, and the Scholarship account balance of \$505 but does not include conference revenue from raffles. The balance in the Certificate of Deposit account is \$31,203.52.

County Reports

Fairfield County has circulated a Survey of its members to determine a regular meeting date when most everyone is available.

Hartford – Met at the Conference. They have a speaker for January -SOTS will speak on Cyber Security.

New London – meeting next Thursday.

Tolland met on 10/3 and had full attendance plus some deputies. They had a General discussion of the upcoming election and EDR. Nobody in the county uses the Election Monitors.

Windham is meeting tonight.

Conference

Griswold asked for a refund in email on September 19th. There was no reason given to explain why Griswold could not attend the conference. The Board needs more information on this request. Motion by Peter Gostin, seconded by PG Lou DeCilio, to table the request. Motion Approved.

The Board members discussed the Danbury Conference and agreed Chris does a great job with the conference. He learned from Judy Beaudreau. Chris should delegate more to Committee members and others who could help lighten his work load. Everyone agreed that members liked the evening reception with the candidates for SOTS. It was an opportunity to meet the candidates in a relaxed setting. Due to the travel distance, the sentiment was that ROVAC should not return to Danbury.

The Red Lion in Cromwell is reserved for Spring. The hotel is under construction/renovation.

Education Committee

No Report

The Board felt that the Committee needs to provide a detailed agenda for the ROVAC conference. It would help attract a larger attendance. Also, some members have difficulty securing approvals from their towns to attend a conference if they cannot document what specific training will be provided.

Technology

No meeting

Legislative

The Conference Surveys are being reviewed and compiled by Sullivan and LeShane.

Ways and Means

Lou DeCilio reported that the raffles and 50:50 raised \$1,002 for the scholarship fund.

Newbie Day

ROVAC will hold a Newbie Training in February in Vernon

It will be a Full Day of training presented by ROVs who will teach the classes. Sue Larsen asked that the Board suggest topics that should be taught.

Deputy Training:

Sue Larsen announced that ROVAC will host a new class to train Deputies in Cromwell In March 2019.

Tim Beeble suggested that ROVAC provide Assistant Registrar training rather than having ROVs refer AR's to taking Moderator training. Darlene Burrell will distribute the AR Module from the Moderator Training.

Sue Larsen went to the Certification Committee meeting yesterday. The Committee asked ROVAC to put together a handbook for poll worker training. Wilton and Bethel have a PowerPoint. Monroe has a training video.

The Board members discussed 2-sided ballot advice from Ballot Clerks to voters as well as the Constitutional Questions advice.

Auditor Position

Sue Larsen said that she has names of two members to replace Cheryl Giancesini on the Audit Committee. The first is Donna Rusgrove, but the Board doesn't know her background or qualifications but she wants to get involved. Lisbeth Becker interviewed Donna. The second member interested in the position is Ann Kilby who has a financial background and is on the Technology Committee. After discussion of the candidates, **Motion by Bunny to appoint Ann Kilby to the Auditor position, second by Lou DeCilio.**

Discussion continued regarding the option for Donna to be elected to be a ROVAC Auditor in 6 months.

Vote: motion approved with Anne-Marie Mastroianni voting against the motion.

ROVAC By Laws

Sue Larsen advised the Board that the ROVAC By Laws have not been reviewed since 2014. She recommended that a By Laws Committee be formed to recommend any needed amendments.

Motion By Peter Gostin, seconded by Anne-Marie Mastroianni, to create a By Laws Committee.

Motion approved. Sue Larsen recommended that the Committee consider adding the flexibility for the Board to hold electronic meetings. Peter Gostin and Tim Beeble volunteered to serve on the Committee. Peter has suggestions regarding By Laws authorization for ROVAC Dinners, adding that the Conference Committee Chair attends the Conference for free, and suggestions for the Vacancy appointment section.

Peter Gostin made a motion, Seconded by Bonnie Anderson, that ROVAC purchase a current Roberts Rule of Order and provide it to the ROVAC Parliamentarian. Motion PG and 2nd Bonnie. Motion Approved

Other Business:

Peter Gostin spoke about the ROVAC Website Portal that Todd is working on. How will new members be added, and who will administer it? Should we maintain the same email ROV listing from SOTS or change it to use ROVAC's data. We will be used the Portal for registering for conference. Todd wanted to be at the meeting today. We should Invite him to a future ROVAC meeting.

Peter advised everyone that his ROVAC Treasurer term limit is up in 2019. He has a Deputy Treasurer who is prepared to take over.

The Board discussed the new guidance on Electronic ID which has to be received via email such as bank statement or utility bills. It cannot be a photo of an ID. The Board members also discussed mail-in versus in-person voter registration and whether in-person VR changes, such as in-town address changes, should require residence proof whereby a mail-in change does not require documentation. The Board members also discussed a problem with supervised AB not providing SS# Last 4 on their Registration card.

Next ROVAC Board meeting is the Thursday after the election and we want to discuss any problems that arose at the election. Problems will turn into legislation for 2019. Need to address the timing of printing ballots. Maybe the ballot printers should have a seat at the table

Motion of Adjourn by Anne-Marie Mastroianni, seconded by Mike Wyman, at 11.48 AM. Motion approved.

Respectfully submitted by

Tim Beeble
Secretary pro tem