

Meeting Date: 10/10/2019

Members: Sue Larsen (S. Windsor), Chris Prue (Vernon), Lisbeth Becker (Glastonbury)

Lauren Olson (Ashford), Bonnie Anderson (Cromwell), Tim Beeble (Bethel),

Anne-Marie Mastroianni (Bethlehem), Mike Wyman (Tolland), Annalisa Stravato (Wilton), Tim DeCarlo (Waterbury), Darlene Burrell (Suffield)

Ex-Officio Member Attending: None

Non-Voting Board Members Attending: None

Guests: None

Meeting was called to order by President Sue Larsen at 10:02AM

I. **Minutes from last Meeting:** Motion to accept the minutes of 10/10 was made by Tim Beeble and seconded by Mike Wyman. Motion passed.

II. **Treasurer's Report:**

The Treasurer's Report was submitted by L. Becker is as follows:

The balance as of August 30 was \$87,870.03. With the cash outflow of \$6,423.84

the balance as of September is 81,446.19.

III. **County Reports:**

- **Fairfield:** 35 People attended in Wilton. Sue also joined. They discussed supervised absentee ballots. It is the facilities that are responsible for alerting the residents when the Registrars are coming in for balloting. They discussed issues on registrars and poll workers being on the ballot. Talked about the PR effort regarding going later than 8PM for EDR.
- **Hartford:** Held on the 4th Tuesday. 15 people attended. Pat Tyre from UCONN discussed different possibilities for continuing education with different ways to take the classes. UCONN needs to wait until the education committee makes some decisions. There was also a discussion regarding disability issues going to class. There is a form on SOTS website to get any class approved. Credit is by the hour. Registrars are responsible for 8 hours a year, attend conference and moderator training.
- **Litchfield:** No Report

- **Middlesex:** Meeting was held on October 2. 20 people attended. Sue also attended this meeting. They discussed the emergency plan and shared information; poll-worker training, place a chair outside for voters who prefer to sit while they wait, go-bag for checkers, etc. The next meeting will be held on 12/4 in Middlefield at 6:30 for a holiday party.
- **New Haven:** They had a primary prep class in late August. Recanvass manual. Completion of Recanvass list does not exist. Tim is willing to work with county chairs so they can have the class at their meetings.
- **New London:** Went over the conference. Discussed questions and concerns. Next Thursday is their next meeting.
- **Tolland:** 12 of 13 towns attended their last meeting. They discussed the emergency plan, EMS and EDR. The guest speaker was their resident state trooper. They discussed what to do with disturbances and some active shooter discussion. Their county wants the SOTS to lead on Cytrex. Talked about changing the acceptance letter so there is no longer any confusion regarding the Independent party. Ted doesn't want to change the letter.
- **Windham:** Met in Chaplin. Sue attended as well. Helped people get on the portal, emergency and planning for the election.

IV. Committee Reports:

- **Conference** – Discussion regarding refunds for conference:

Mansfield- (Vera Ward) was refunded because it was prior to conference.

Salisbury (Kathy Mera- Motion by M. Wyman, seconded by A. Mastroianni to not refund the registration fee. L. Becker voted no. C. Prue abstained.

Mansfield- (Carolyn Redding) Motion by T. DeCarlo, seconded by A. Stravato to refund the conference registration fee passed. C. Prue abstained

Putnam- paid but never registered, Westsport- double paid, Stamford- Overpaid. Doesn't apply to anything. Motion by T. DeCarlo and seconded by L. Olson to refund the conference registration fee passed. C. Prue abstained

Conference was successful. Chris got good feedback. A proposal from Danbury and Southbury are coming soon for next fall.

- **Education** – The Education committee did a great job. There is a great need for new teachers and people to work the computers.

- **Technology** – Discussion of Cytrex and that towns have to upgrade their hardware. Technology committee has a letter that explains that towns have a budget cycle that needs to be met so they should put out what the requirements are. The state had to upgrade multiple routers prior to rollout. Target date for completion is the end of January. They have hired two people to help with the rollout. Cytrex is part of security.

Changes with DMV registration and change of address.

- **Handbook** – The draft has been sent out. Lou Button and Kevin Ahearn are going through the manual. Sue is also requesting an update to the Moderator handbook. Stuart Wells has already written the section on AVS. Darlene to set up a handbook meeting to go over the changes.

- **Legislative** - Want to get the county to complete the legislative survey. S. Larsen and T. DeCarlo met with Susan Bysiewicz to explain EDR past 8 PM., then EDR past 8PM wasn't in the Governor's bill. Will meet again next week to continue our PR. Discuss moving the primary from September to August, and to explain EDR.

S. Larsen, C. Prue, A. Stravano and T. DeCarlo, L. Becker met with Sullivan and LeShane to start the PR training. Three things T. DeCarlo wants to focus on; letter to the editor, each county chair to get pairs of Registrars to send the letters. Ads that explain the registration deadlines to be posted on a Facebook page that explains who Registrars are. See cost of the price of pop-up ads on Capital Report. Getting dates to go on the air.

- **Ways & Means** – \$1,024 was made on the raffle. \$165 was made on the monopoly like election games that were donated. Chris has the remaining games and will bring them to the spring conference.

- **By-Laws** – None

V. Old Business:

Department of Corrections- 115 inmates in York Correctional Institution. There were 92 absentee ballot applications. The inmates seemed pleased that they could vote.

The Moderator Certification list is being updated and will be available on the portal.

VI. New Business:

Carmella Apuzzo, a Registrar of Voters from Orange, passed away at the age of 97. She was a registrar for 25 years.

Annalisa Stravato will create a welcome package for new Registrars.

Lisbeth Becker requested we vote on hiring a professional tax preparer to do the taxes for our 501C3. A motion by L. Becker and seconded by T. Beeble to spend between \$200-\$400 to hire a tax preparer passed.

VII. Adjourn: A motion to adjourn was made by T. DeCarlo and seconded by C. Prue at 12:33PM. Motion passed.

Respectfully Submitted,

Lauren L. Olson
Registrar of Voters
Town of Ashford
ROVAC Secretary