

**Meeting Date:** May 11, 2020

**Members:** Sue Larsen (S. Windsor), Chris Prue (Vernon), Lauren Olson (Ashford), Lisbeth Becker (Glastonbury), Mike Wyman (Tolland), Bonnie Anderson (Cromwell), Dianne Slopak (Norwich), Tim DeCarlo (Waterbury), Tim Beeble (Bethel), Anne-Marie Mastroianni (Bethlehem), Annalisa Stravato (Wilton), Bunny Lescoe (Windham), Darlene Burrell (Suffield), Pete Gostin (N. Britain), F. DeCaro (Greenwich), S. Burnham (S. Windsor)

Meeting was called to order by President Sue Larsen at 9:06AM

**I. Minutes from last Meeting:** A motion by A. Mastroianni and seconded by M. Wyman to accept the minutes of the March 12, 2020 meeting. Passed unanimously.

**II. Treasurer's Report:** Balance is \$59,714. There was confusion with Sullivan and LeShane as to where the bills were being sent. They also lost one payment that had to be resubmitted. Lisbeth sent invoices to Tim and Sue to just confirm that the public relations work had been completed. The only other money to be spent is the stipends to the treasurer and secretary. An audit letter will be sent for the first half of the fiscal year. The 990 form has been submitted. Lisbeth will send a copy to the board.

**III. County Reports:**

- **Fairfield:** There will be a zoom meeting on June 18 at 10AM.
- **Hartford:** Meeting on May 11 in the afternoon.
- **Litchfield:** No plans to meet until the county can meet in person.
- **Middlesex:** The county has stayed in contact and hope to have a meeting some time in June.
- **New Haven:** No meetings since March. Will have something soon on zoom.
- **New London:** There was a May 20 telemeeting with 29 participants. The next meeting is scheduled for June 18 with Patrick McCormack, a representative from the health district and Ted as guests. They will elect new officers.
- **Tolland:** Will have a meeting sometime in July. Officers will stay the same.
- **Windham:** Meeting on June 25 in the Windham Auditorium. Will vote on officers.

#### IV. Committee Reports:

- Conference – (Sept. 9-10) Survey results were sent to the board. Room holds 320 people.

Suggestions about fall conference:

- Open to just the Registrars
  - Open for any two members of a town.
  - Open for Registrars and any deputy who will be on the ballot in November.
  - Open registration on my.rovac site to see what response there is
  - Do another survey- Fred and Chris will prepare.
- **Education** – Sue will contact Melissa to have her committee start preparing for classes. Makeup of the committee will stay the same except for Hartford County.
  - **Technology** – Looking to schedule a zoom meeting. Tom is working to install the virtual workstations in towns. EMS will now be part of the virtual workstations but probably not ready for August.
  - **Handbook** – The committee has finished updating the handbook and it has been sent out for review. Lawyers have had it for over a year. Waiting for their approval. Sue will contact Scott Bates and ask that he meet with the attorneys so the handbook can be finalized.
  - **Legislative** - The legislature will meet to vote on absentee ballot changes. Nothing else is planned as far as known.
  - **Ways & Means** – Sue Burnham- ready to go. Would appreciate suggestions. Questions regarding how to raise funds if we hold a zoom conference. Fred suggested an online auction like ebay. Sent info to Sue.
  - **By-Laws** – No report

#### V. Old Business:

- Welcome package-Annalisa wants to contact the new ROVs to get suggestions on what to add to the package. Will also contact the new Registrars. Annalisa will send it to the group.
- Annual meeting will be held June 26 at 10AM. Whomever is available to attend is welcome. Will be held at Evergreen Walk.

#### VI. Other Business:

- New ROV class- Tim willing to hold classes soon. There are many new registrars coming on prior to the primary. He will check with Heather to get a list of the new registrars.

- Regional Monitor issues- Had a meeting with Ted. Ted was going to be meeting with them this week to tell them that the new SOTS group are the new monitors. The old monitors are COG employees and they are only responsible for moderator training.
- Questions about what the state is giving to towns for PPEs and what would be reimbursable. The board discussed different ways to keep the polling place safe.

**VII. Adjourn:** A motion to adjourn was made by D. Slopak and seconded by C. Prue 11:26 PM. Motion passed.

Respectfully Submitted,

Lauren L. Olson  
Registrar of Voters  
Town of Ashford  
ROVAC Secretary